

Meeting: **Audit and Governance Committee**  
Date: **4 December 2018**  
Time: **7.00 pm**  
Place: **Council Chamber - Civic Centre, Folkestone**

To: **All members of the Audit and Governance Committee**

The committee will consider the matters, listed below, at the date, time and place shown above. The meeting will be open to the press and public.

Members of the committee, who wish to have information on any matter arising on the agenda, which is not fully covered in these papers, are requested to give notice, prior to the meeting, to the Chairman or appropriate officer.

This meeting will be webcast live to the council's website at <https://folkestone-hythe.public-i.tv/core/portal/home>.

Although unlikely, no guarantee can be made that Members of the public in attendance will not appear in the webcast footage. It is therefore recommended that anyone with an objection to being filmed does not enter the council chamber.

1. **Apologies for Absence**
2. **Declarations of Interest**

Members of the committee should declare any interests which fall under the following categories\*:

- a) disclosable pecuniary interests (DPI);
- b) other significant interests (OSI);
- c) voluntary announcements of other interests.

**Queries about the agenda? Need a different format?**

Contact Kate Clark Tel: 01303 853267  
Email: **[committee@folkestone-hythe.gov.uk](mailto:committee@folkestone-hythe.gov.uk)** or download from our  
website  
[www.folkestone-hythe.gov.uk](http://www.folkestone-hythe.gov.uk)

3. **Minutes (Pages 5 - 8)**

To consider and approve, as a correct record, the minutes of the meeting held on 26 September 2018.

4. **Applications for dispensations under the Code of Conduct for Directors of Oportunitas (Pages 9 - 14)**

Report AuG/18/17 considers the application for a dispensation under the code of conduct for councillors to speak and vote received by a councillor who is also a director of Oportunitas. The recommendation is that the dispensation be granted.

5. **Annual Governance Statement Actions - Half Year Update on 2018/19 Actions (Pages 15 - 20)**

Report AuG/18/15 presents the current position on progress towards achieving the 2018/19 actions set out in the Annual Governance Statement.

6. **Corporate Risk Register (Pages 21 - 44)**

Report AuG/18/16 presents a refreshed Corporate Risk Register based upon the updated Risk Management Policy & Strategy which was adopted by Cabinet in July.

7. **Grant Thornton's Quarterly External Audit update (Pages 45 - 58)**

Report AuG/18/14 - Grant Thornton's report provides an update on recent audit work undertaken, progress against key deliverables and a brief technical update.

8. **East Kent Audit Partnership (EKAP) Update Report (Pages 59 - 78)**

Report AuG/18/12 includes the summary of the work of the East Kent Audit Partnership (EKAP) since the last Audit and Governance Committee meeting together with details of the performance of the EKAP to the 30 September 2018.

9. **Exclusion of the Public**

**To exclude the public for the following item of business on the grounds that it is likely to disclose exempt information, as defined in paragraph 3 of Part 1, of Schedule 12A of the Local Government Act 1972:-**

**Paragraph 3:  
Information relating to the financial or business affairs of any particular person (including the authority holding that information) 'Financial or business affairs' includes contemplated as well as current activities.**

**EXEMPT ITEM**

**10. Report from the Head of the East Kent Audit Partnership (Pages 79 - 82)**

Report AuG/18/13 provides Members with an update of an audit completed by the East Kent Audit Partnership since the last Governance Committee meeting.

\*Explanations as to different levels of interest

(a) A member with a disclosable pecuniary interest (DPI) must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares a DPI in relation to any item must leave the meeting for that item (unless a relevant dispensation has been granted).

(b) A member with an other significant interest (OSI) under the local code of conduct relating to items on this agenda must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares an OSI in relation to any item will need to remove him/herself to the public gallery before the debate and not vote on that item (unless a relevant dispensation has been granted). However, prior to leaving, the member may address the meeting in the same way that a member of the public may do so.

(c) Members may make voluntary announcements of other interests which are not required to be disclosed under (a) and (b). These are announcements made for transparency reasons alone, such as:

- membership of outside bodies that have made representations on agenda items, or
- where a member knows a person involved, but does not have a close association with that person, or
- where an item would affect the well-being of a member, relative, close associate, employer, etc. but not his/her financial position.

Voluntary announcements do not prevent the member from participating or voting on the relevant item